



European
Commission

EUROPEAN COMMISSION

DG Employment, Social Affairs and Inclusion

Europe 2020: Employment Policies
Mobility and Employment Services

Call for proposals:

**EaSI - EURES: Cross-border partnerships and support to
cooperation on intra-EU mobility for EEA countries**

Reference:

VP/2015/008

Budget heading:

04.03 02 02

GRANT APPLICATION FORM

Application reference: VP/2015/008/0016

Action

G: Information on the action for which the grant is requested

G.1 Title..... EURES-T Beskydy Activity Plan 2016

G.2 Short summary of the action.... The action is closely linked to the tasks and priorities of the Public Employment Services as they are the applicants for the grant.
As already stated, the key objectives of the cooperation within EURES-T Beskydy partnership have been for cross-border labour mobility to become an integral part of the local labour market and consequently of services offered by PES in the cross-border area. The action is only a part of the closer cooperation between the PESs in the cross-border area.
However, with regard to the Action EURES-T Beskydy, the Activity Plan 2016 is divided into seven groups of activities. Six groups of activities address specific target groups, the activities of the seventh group are related to the management and implementation of the Action itself.
Activities A Joint cross-border training activities for EURES-T partners' employees
Activities B aim at fostering closer cooperation of all the key institutions and players established in national labour market that have a direct impact on the national legislation and thus ability to facilitate or impede cross-border labour mobility
Activities C are aimed directly towards the employers within the cross-border region and Activities D towards job seekers.
Partnership has increased requests for a greater support to cross-border Work Placement Programme (or specialised practice for undergraduates abroad as it used to be named before), E activities
Activities F include job fairs, accompanying seminars, workshops and other activities supporting recruitment.
Activities G include all of the activities related to the implementation of the Action as well as those that are part of the overall Communication Plan on dissemination of news, reports and information on cross-border labour mobility and EURES-T Beskydy activities.

G.3 Specific objective(s)..... All of the objectives of the particular activities of the action with expected results are stated in the detailed description of EURES-T Beskydy 2016 Activity Plan.
However, apart from supporting the activities that proved to be very successful in promoting the cross-border labour mobility or setting up job matching schemes (such are Let's Look For Employees Across the Border Initiative, Annual Meetings for Employers, sector orientated job fairs), the partners have transformed successful Cross-Border Information and Recruitment Days into Czech, Slovak and Polish Days that should become in the future an integral part of PES and social partners services. The aim of such a transformation is to create on a particular day the Information Point for the customers of particular country of the cross-border region. Czech, Slovak or Polish day should be in the future scheduled among services provided by the partner at least on monthly basis.
Through joint cross-border training activities for EURES-T partners' employees, EURES-T Beskydy intends to increase the ability of EURES-T Beskydy partners' employees to support cross-border labour mobility and cross-border commuters through establishment of joint strategies of target groups' support and through exchange of information on the best practices and their immediate implementation.
Joint trainings should lead to joint approach to the same cross-border and local labour market issues by all the partners across the board.
EURES-T Beskydy plans to increase mutual cooperation of all the institution having statutory powers to influence local labour market (Social and Health Insurance Institution, Tax Offices etc.) and establish through shared effort an recordable system of monitoring cross-border labour mobility that could be used across the board.
And finally, the Action Plan further enhances the youth/graduate job mobility scheme through its Work Placement Programme that has been a widely welcomed within the cross-border area by the Employers struggling with lack of experienced staff and educational institution trying to prepare young people for entering the labour market.

G.4 Duration of activities

G.4.1 Start..... 01/01/2016

G.4.2 End 31/12/2016

G.4.3 Months..... 12.00

G.5 Implementation of the action.... The action will be implemented by the lead applicant (WOP Katowice) in cooperation with other partners and co-applicants as described in detail in EURES-T Beskydy Activity Plan 2016 (see Annex Description of the Action).
Each activity of the action is to be implemented by a particular partner.
The partner appoints a contact person from among its staff (usually an EURES advisor) who in cooperation with EURES-T Beskydy cross-border coordinator (set by the lead applicant/coordinator) oversees the implementation of the activity in line with the objectives as they are set in the EURES-T Beskydy Activity Plan 2016.
The particular activity of the action is pre-financed by the partner responsible for its implementation. The acquired costs are reimbursed by the lead-applicant only if those costs fit the eligibility criteria and the

activity was completed fully in line with its particular objectives set in the Activity Plan. That means the activity was fully assessed and evaluated.

As for the lead applicant, WUP Katowice (the account holder), the process is being very similar. The invoices related to the implementation of the activity are paid using lead applicant's own resources. These costs are reimbursed only if the activity was completed fully in line with the proposal, the incurred costs fit the eligibility criteria and the evaluation of the activity was completed.

The lead applicant is a coordinator of the Action fully in line with the Call for proposal; immediate coordination of the activities, whereas the day to day management is implemented by a project manager (that has been traditionally named EURES-T Beskydy coordinator) and his/her assistants.

The financial control of expenditures for the activities is managed by the lead applicant through its economic department.

When the activities are concluded, all the expenditures and final statement are audited by an external auditor.

G.6 Workplan..... Each of the activity is implemented by particular EURES-T Beskydy partner, the venues and locations vary as the activities are implemented across the whole geographical area of EURES-T Beskydy. The partner responsible for the implementation of the activity, the contact person responsible for managing the activity, the location and timetable are recorded in EURES-T Beskydy Activity Plan 2016 - detailed work programme "Description of the action" that clearly indicate the implementing partner and the contact person for the activity, the list of activities is accompanied by Timetable

G.7 Will you subcontract any task related to the action?..... Yes

G.8 Timetable for action events

Please enter the key dates for the main events of the action (i.e. conferences, project meetings and so on).

Start date	End date	Venue	Type of event
01/01/2016	31/12/2016	WUP Katowice EURES-T Beskydy partners	A.1 Training Cycle for Employees of the Public Employment Services (PES) and EURES-T Beskydy Social Partners
01/06/2016	31/12/2016	ÚPSVR Čadca, ÚPSVR Námestovo, PUP Żywiec, KOP Frýd	A.2 Training for Employees of the Public Employment Services on Issues of Cross-Border Mobility
01/01/2016	31/12/2016	ÚPSVR Námestovo, ÚPSVR Čadca, WUP Katowice	A.3 EU Training for EURES SA Advisors within the EURES Network
01/03/2016	30/06/2016	WUP Katowice,	B.1 Exchange of Experience between Labour Market Institutions Operating in The EURES –T Beskydy Region
01/04/2016	30/11/2016	ÚPSVR Námestovo, ÚPSVR Dolný Kubín	B.2 Interdepartmental Seminars on Mapping Cross-Border Mobility in The EURES-T Beskydy Region.
01/04/2016	30/11/2016	ÚPSVR Čadca	B.3 Proposal of the Monitoring System for Cross-Border Worker Migration and its Verification in Practice
01/02/2016	30/04/2016	ÚPSVR Dolný Kubín, KOP Frýdek-Místek, KOP Třinec	C.1 Meetings for Employers
01/05/2016	31/05/2016	ÚPSVR Námestovo	C.2 Let's Look for Employees behind the Border
01/03/2016	30/11/2016	WUP Opole	D.1 Consulting Days in the Cross-Border Region
01/09/2016	30/09/2016	PUP Żywiec	D.2 Open Border (Slovak Day) Open day for People Applying for their First Job in Slovakia
01/03/2016	30/11/2016	ÚPSVR Čadca External Expertise	D.3 Business Incubator within EURES-T Beskydy Cross-Border Region
01/03/2016	31/12/2016	ÚPSVR Čadca, ÚPSVR Dolný Kubín, members of EURES-T	E.1 Work Placement for Students in their Final Year
01/10/2016	30/11/2016	KOP Frýdek-Místek, Třinec	E.2 Perspectives for the Young in the Beskydy Region
01/05/2016	30/06/2016	OHP Katowice, OHP Bielsko-Biala	E.3 Polish-Czech-Slovak Youth Labour Days
01/05/2016	30/06/2016	KOP Třinec	E.4 Study Visit for Students
25/03/2016	20/03/2016	PUP Nysa	F.1 Perspectives 2016
01/03/2016	01/04/2016	PUP Prudnik	F.2 European Job Days – Cross-Border Job Fair Prudnik
01/04/2016	30/06/2016	PUP Żywiec	F.3 Cross-Border Employment, Entrepreneurship and Education Job Fair Żywiec
01/05/2016	30/06/2016	WUP Katowice	F.4 Beskydy Cross-Border Employment, Enterprise and Education Job Fair Bielsko-Biala
01/05/2016	30/06/2016	KOP Opava	F.5 Cross-border Job fair Opava
01/10/2016	31/10/2016	ÚPSVR Dolný Kubín	F.6 Cross-border Job fair, Exchange on Information and Education Do Iný Kubín
01/11/2016	30/11/2016	KOP Bruntal	F.7 Artifex 2016
01/11/2016	30/11/2016	ÚPSVR Čadca	F.8 Cross-border Job fair, Exchange on Information and Education Čadca

01/11/2016	30/11/2016	KOP Frydek Mistek, KOP Trinec	F.9 Beskydy Employment and Education Fair
01/01/2016	31/03/2016	PUP Glubczyce	F.10 Cross-Border Job and Education Fair
01/01/2016	31/12/2016	Multiple EURES-T Beskydy partners	G.1 Printing Promotional Materials, Leaflets and Publications, Cooperation with the Media and Publishing Articles about EURES-T Beskydy Services and Cross-Border Labour Mobility
01/01/2016	31/12/2016	WUP Katowice	G.2 Supplementing and Updating the Internet Portal EURES-T: www.eures-beskydy.eu
01/01/2016	31/01/2016	WUP Katowice, EURES-T Beskydy partners, social par	G.3 Joint Conference of EURES-T Beskydy for all Partners and General Public
01/01/2016	31/12/2016	WUP Katowice	G.4 Cross-Border Coordination of Activities
01/02/2016	31/12/2016	WUP Katowice	G. 5 Meetings of the Steering Committee and Working Groups
01/01/2017	31/01/2017	WUP Katowice	G.6 Financial Audit Performed by an External Company

G.9 Roles and responsibilities..... The strategic guidance to EURES-T Beskydy and thus to its activities is provided by the EURES Poland. The mission and the overall direction of the cooperation within the partnership are maintained by the Steering Committee.

The Steering Committee is composed of 12 members – representatives of labour offices, trade unions, employer associations, central labour offices of partner countries and other.

Both the action plan and the budget proposals have been accepted by all members of EURES- T Beskydy partnership

The Lead Applicant is an account holder for the purposes of this action.

The lead applicant, Voivodeship Labour Office (WUP) in Katowice manages the allocated grant in full compliance with the Public Finance Act (Official Journal No. 157 of 2009), the Accounting Act (Official Journal No. 121 of 1994) and the Act on Public Procurement Law (Official Journal No. 19 of 2004).

Each co-applicant manages the allocated funds in accordance with the Accounting Standards of the country of origin unless those standards are more flexible with regards to the public procurement, financial and public control than those applicable in Poland (the lead-applicant's country of origin). In those cases the co-applicant has to follow procedures related to public procurement and multiple check system as suggested by the lead-applicant in order to qualify for the reimbursement of the eligible costs from the Grant Account.

G.10 Targeted groups / sectors EURES-T Beskydy addresses through its Action plan and the particular activities all its target groups (job seekers, employers, secondary school students.) However, many activities are focused on young people and generation NEET and directed towards the youths.

It aims at addressing growing discrepancy between skills of young people entering the labour market and expectations of the employers.

The Action Plan continues to address job seekers and to encourage them to consider self-employment and starting their own business due to specifics of the Beskydy region that has usually had difficulties in attracting large employers to the area.

The Action Plans expects closer interdepartmental cooperation and joint trainings, target groups being the EURES-T PES and social partners' employees and representatives of other institutions operating in local labour market.

G.11 Transnational dimension..... Each activity of the Plan involves cooperation of at least two cross-border partners from within EURES-T Beskydy cross-border partnership; the main objective of the whole Action Plan is to promote and support cross-border mobility in Czech, Polish and Slovak cross border regions (NUTS 3 regions: PL521, PL 522 , PL 225 , PL227, CZ080, SK031)

In 2016 closer cooperation with other organisations concerned with cross-border cooperation is foreseen, such as EGTC TRITIA or cross-border partnership ZAMGURIE-DUNAJEC

The languages of communication are Polish, Czech (or) Slovak, interpretation of the activities is mostly provided. With regard to cooperation with EU and other partners it will be English.

G.12 Arrangements for evaluation / monitoring of the action..... All of the particular activities of the action have been set with measures for quantitative and qualitative evaluation as it is clarified in Activity Plan.

The evaluation of the activities set for the employers (mostly C activities and F -Job fairs) expect further follow up by the partner implementing the activity through direct contact with the employer in question. The particular activities are evaluated by the partner who implements them in line with measures set in the Activity Plan; it includes analysis of the provided questionnaires and collected statistical data.

Cross-border coordinator is responsible for the overall evaluation of the Action, whereas the accounting department of the lead-applicant is responsible for the Final Statement. Lead applicant ensures the external evaluation of the project including a financial audit after completion of the Action

G.13 Added value / innovativeness of the action..... The action greatly enhances regular services offered to the employers, job seekers and other target groups serviced by the partners involved in the partnership.

Without support from the Commission many of the activities would not take place or their implementation would be rather strictly limited by the international borders.

The activities such as job fairs, work placements, recruitment activities for employers, support to job seekers intending to start their own business would turn into a local affair without taking advantage of the great potential of cross-border mobility.

Since its beginning, the cross-border partnership has managed to work towards its mission to make the cross-border job mobility an integral part of the local labour market.

It unified all forms of partial cooperation among various PES and social partners in the area that had existed before the partnership was established. Thanks to further enhancing those links through activities described in the Action Plan, the region has a potential to provide employment services to all the target groups that fully incorporate freedom of movement in respect of employment, professional development and support for recruitment and job matching.

Because of that mutual cooperation within EURES-T Beskydy, partners were invited to participate in intergovernmental commissions on cross-border issues, to help to establish strategies working towards removing obstacles to common EU labour market in the area.

G.14 Expected results..... Expected results of each activity and event are listed in the Detailed Workplan, general expectations (taking into account the group of the activities)

A. - more unified support for cross-border labour mobility and for cross-border commuters through joint training events and training strategies for partners' staff

B - setting up conditions to implement monitoring system on cross-border labour mobility with clearly defined obstacles

C - greater involvement of employers in addressing issues raised by the cross-border mobility and greater use of its potential

D - tested model of consulting across the cross-border region, potentially turning all partners' premises into contact points for cross-border commuters during regular, set periods

F –addressing the issue of limited skills of youth entering the labour with a view to setting a dual system of education within the cross-border region

G - maintaining sustainable recruitment activities within the cross-border region

H - having all activities implemented in full with appropriate promotion and dissemination of results. In general, ongoing cross-border cooperation among all relevant players involved in the labour mobility should be supported

G.15 Use of results (multiplier effects and dissemination plans)..... Partners responsible for the implementation of the activities are bound by the Activity Plan to promote those activities in the local media, using the communication channels of other partners like their websites, social accounts, boards and other information space. The same rule applies to the requirement to inform on the results after a particular event. If the Action Plan is implemented in full, there should be published a report on either EURES-T Beskydy activity or on cross-border labour mobility at least every fortnight within EURES-T Beskydy defined geographical area.

There are also plans in the Action to set specific activities linked to promotion and dissemination of information, such as updating the EURES-T Beskydy website; Partnership would like to see it revived and used as key communication tool within the area; Partnership would like to enter social media virtual space. EURES-T Beskydy Annual Conference is also planned. It will sum up all the projects carried out by partners over the fiscal year. The result of all the particular activities and strategies that partners prepared during 2016 will be presented.

Through cooperation with other organisations in the cross-border area, the results of mutual cooperation within Beskydy partnerships will gain even wider publicity, including setting the links to their websites (EGTC TRITIA, www.praca-plsk.eu etc.)

All the events should share the same visual identity (respecting the fact that EURES-T Beskydy partners, as partners and associated partners of national EURES networks, are bound by EURES national Communication Plans and Strategies). Some of the promotional materials will be ordered centrally to be used by all EURES-T Beskydy partners. Publication of the Annual Report with the results of all the activities that took place in the Beskydy region throughout the whole year is also scheduled.

G.16 Language for correspondence EN - English